

# Qualification Specification

## Level 2 Certificate in British Sign Language

500/6105/7

Sept 2011 – Aug 2012



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## **Signature**

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# QUALIFICATION SPECIFICATION

## Signature Level 2 Certificate in British Sign Language (QCF)

(QAN: 500/6105/7)

(Signature Qualification Reference: BSL2)

### Qualification aim

This qualification is designed to enable learners to develop their skills to communicate with Deaf people using British Sign Language (BSL) in a range of everyday situations. The qualification will allow learners to participate in longer and more varied conversations than at Level 1. The course will develop communication in BSL about real life, routine, and daily experiences. The learner will be able to deal with most routine communication and have enough understanding of grammar to cope with some non-routine communication. Learners should be taught a number of regional variations in sign language.

The specification has been designed to be consistent with the National Language Standards at Level 2.

### Qualification structure

The qualification is divided into three units, each of which can be achieved separately.

The units can be done in any order at any time but it is recommended that the content of Unit BSL201 is covered before Unit BSL202 or BSL203.

To achieve the full Level 2 Certificate in British Sign Language, candidates are required to achieve all units.



Signature unit code	QCF unit number	Unit title	Assessment	Unit details
BSL201	J/600/0210	BSL201 BSL Receptive Skills	External: multiple-choice questions	See Unit BSL201 Specification
BSL202	D/600/0214	BSL202 BSL Productive Skills	External: presentation in BSL	See Unit BSL202 Specification
BSL203	A/600/0219	BSL203 BSL Conversational Skills	External: conversation in BSL	See Unit BSL203 Specification

Units BSL201, BSL202 and BSL203 are externally assessed by a Signature assessor.

The recommended guided learning hours are **100** hours as shown below:

Unit	Guided learning hours (GLH)	Additional study hours	Total learning time	Credit value at Level 2
BSL201	30	20	50	5
BSL202	35	15	50	5
BSL203	35	15	50	5
<b>Total</b>	<b>100</b>	<b>50</b>	<b>150</b>	<b>15</b>

Guided learning hours includes assessment time.

Additional study hours include private study, homework, practice, etc.



The qualification has four themes:

	<b>Theme 1 MANDATORY</b> (this theme must be done)	Everyday Conversation	30 hours
Learn two of these themes	<b>Theme 2 OPTIONAL</b>	Eating and Drinking	35 hours
	<b>Theme 3 OPTIONAL</b>	Spending and Shopping	35 hours
	<b>Theme 4 OPTIONAL</b>	Travel and Holidays	35 hours
	<b>TOTAL</b>		100 hours

**Theme 1** is mandatory so all learners must do this. Learners will also study two other themes out of the three optional themes above. **The teacher will choose the two optional themes.**

In **Unit BSL201** learners will be assessed on the content of **Theme 1** only. The hours within the unit include time for practice and assessment.

In **Units BSL202 and BSL203** learners will use and build upon the vocabulary and grammatical features of **Theme 1**.

**Themes 2, 3 and 4** include the vocab from **Theme 1**. Learners are expected to increase their understanding and use of BSL grammar and vocabulary in these units. Some of the learning hours will be used to practice their skills and carry out the assessment for **Units BSL202 and BSL203**.

For **Unit BSL202** learners will be assessed on the content of **Theme 1** and the **first choice** of the optional themes.

For **Unit BSL203** learners will be assessed on the content of **Theme 1** and the **second choice** of the optional themes.

**NB. The themes chosen for Unit BSL202 and BSL203 must be different.**



## Target group

**Level 2 Certificate in British Sign Language is suitable for those who:**

- wish to achieve language skills at an intermediate level to improve communication with Deaf people
- are Deaf and wish to gain a qualification in their native language
- are family, friends and colleagues of Deaf people
- want to progress from Level 1 study in BSL, and who may want to progress to more advanced levels of study in BSL at a later date
- are studying for personal development.

**Level 2 Certificate in British Sign Language is suitable for all ages, including pre-16.**

## Progression routes

On completion of Signature Level 2 Certificate in British Sign Language, a wide range of further qualifications is available, including:

- Signature Level 3 NVQ Certificate in British Sign Language
- Signature Level 6 NVQ Certificate in British Sign Language.



# UNIT SPECIFICATION

## Unit BSL201 – BSL Receptive Skills

(QCF Unit Number: J/600/0210)

### Unit summary

To achieve this unit, learners must show they can understand routine language in everyday situations.

Learners can understand specific details from, and the general meaning of, a range of information presented in sign language. They can understand standard signing, delivered at normal speed, with facial expressions, body language, etc.

Guided learning hours (GLH)	Additional study hours	Total learning time	Credit value at Level 2
30	20	50	5

Learning outcomes	Assessment criteria
At the end of this unit of learning, the successful learner will:	At the end of this unit of learning, the successful learner/candidate can:
1. Be able to understand signed communication in a range of familiar everyday situations	1.1 Follow and recognise everyday signed statements, explanations or descriptions delivered clearly and at normal speed, on a range of everyday topics: a. people, things b. actions, behaviours, feelings c. experiences d. events, activities e. daily social, work or school routines



<b>Learning outcomes</b>	<b>Assessment criteria</b>
<p>At the end of this unit of learning, the successful learner will:</p> <p>2. Be able to understand key grammatical features of everyday situations</p>	<p>At the end of this unit of learning, the successful learner/candidate can:</p> <p>2.1 Recognise:</p> <ul style="list-style-type: none"> <li>a. question forms</li> <li>b. question tags</li> <li>c. negation</li> <li>d. affirmation</li> </ul>
<p>3. Be able to understand questions related to a range of familiar everyday situations</p>	<p>3.1 Understand and answer questions or enquiries correctly</p>

See glossary of terms for further explanation of assessment criteria.



## Level 2 Certificate in British Sign Language

Unit BSL201

# ASSESSMENT SPECIFICATION

**Please read this specification and Signature Assessment Regulations/General Regulations on our website.**

Candidates will be assessed on their understanding of a story presented in BSL on a DVD.

**Learners should have some knowledge of regional variation in sign language, as the presenter on the DVD may not use the candidate's local signs.**

The candidate will watch a DVD based on Theme 1 only, and will answer 12 questions with a choice of answers. The candidate will record their answers by ticking one box for each question on the assessment paper provided.

The DVD **must not be stopped at any time** during the assessment and it **must not be repeated**.

**The pass mark for the assessment is 75%, i.e. 9/12.**



## Level 2 Certificate in British Sign Language

Unit BSL201

# GUIDELINES

The story will be in four sections. There will be three questions after each section.

### Order of signing on DVD:

The whole story will be played (sections 1-4).

Section 1 will be played again and then three questions asked.

Section 2 will then be played again and then three questions asked.

Section 3 will then be played again and then three questions asked.

Section 4 will then be played again and then three questions asked.

The questions will be repeated twice in each section and there will be a timed pause on the DVD for candidates to tick their answer (A B C or D).

### Notes

- The invigilator will be responsible for operating the DVD.
- Only the invigilator and the candidates taking the assessment will be present in the assessment room.
- Candidates must not be able to see other candidates' assessment papers before, during or after the assessment.
- The running time of the DVD will be approximately 15-25 minutes.
- The DVD will be only shown once in the assessment.
- The DVD **must** be returned to Signature with the assessment papers.



# CANDIDATE ASSESSMENT PAPER

Candidate name: ..... Candidate ID No: .....

Date of Assessment: ..... Assessment ID: ..... DVD No: .....

## Section 1

- Question 1      A.       B.       C.       D.
- Question 2      A.       B.       C.       D.
- Question 3      A.       B.       C.       D.

## Section 2

- Question 1      A.       B.       C.       D.
- Question 2      A.       B.       C.       D.
- Question 3      A.       B.       C.       D.

## Section 3

- Question 1      A.       B.       C.       D.
- Question 2      A.       B.       C.       D.
- Question 3      A.       B.       C.       D.

## Section 4

- Question 1      A.       B.       C.       D.
- Question 2      A.       B.       C.       D.
- Question 3      A.       B.       C.       D.



# UNIT SPECIFICATION

## Unit BSL202 – BSL Productive Skills

(QCF Unit Number: D/600/0214)

### Unit summary

To achieve this unit, learners must show that they can use routine language in everyday situations. They can, for example:

- give brief descriptions of personal, social or work circumstances
- give a short presentation.

Their language is generally accurate and they make only minor grammatical errors, which do not change their meaning. If they do not have the vocabulary, they find other ways of presenting information.

Guided learning hours (GLH)	Additional study hours	Total learning time	Credit value at Level
35	15	50	2

Learning outcomes	Assessment criteria
At the end of this unit of learning, the successful learner will:	At the end of this unit of learning, the successful learner can:
1. Be able to use BSL to communicate a range of familiar everyday situations and chosen theme	1.1 Use and combine simple sentences and set phrases to provide personal, social or work information, instructions or advice 1.2 Present information from his/her own language into BSL 1.3 Use correct sign order 1.4 Demonstrate correct handshape and movement 1.5 Use correct and appropriate fingerspelling



<b>Learning outcomes</b>	<b>Assessment criteria</b>
<p>At the end of this unit of learning, the successful learner will:</p> <p>2. Be able to use appropriate signing features of familiar everyday situations and a chosen theme</p>	<p>At the end of this unit of learning, the successful learner can:</p> <p>2.1 Use appropriate signing conventions to express:</p> <ul style="list-style-type: none"> <li>a. clear meaning and context</li> <li>b. correct pace and flow</li> <li>c. correct signing space</li> <li>d. use of placements and referents</li> <li>e. role shift</li> </ul>
<p>3. Be able to use non manual features</p>	<p>3.1 Use correct:</p> <ul style="list-style-type: none"> <li>a. facial expression</li> <li>b. BSL lip patterns</li> <li>c. negation</li> <li>d. affirmation</li> </ul>



# ASSESSMENT SPECIFICATION

**Please read this specification and Signature Assessment Regulations/General Regulations on our website.**

The teacher will have chosen one theme from the three optional themes before the assessment. Candidates will be assessed on a combination of Theme 1 and the other chosen theme.

**The theme chosen for BSL202 must be different to the theme chosen for BSL203.**

For this unit the candidate will sign a presentation on the chosen theme, this will be recorded on video/DVD. The candidate will sign their story to their teacher. If the candidate is struggling, the teacher may prompt the candidate to help them to keep the presentation flowing. The following rules apply:

- The teacher must **not** tell the candidate exactly what to sign, if the candidate pauses and does not know what to sign the teacher must not tell them what to do. The teacher can ask a question or make a comment about the theme to prompt a response from the candidate.
- The teacher must **not** help the candidate with individual signs. For example, if the candidate does not know the sign for “Spain” the teacher should not tell them.
- This is **not** a conversation so teachers must only prompt the candidate if they are struggling.

The teacher can only prompt the candidate **twice** throughout the assessment. External assessors will notify Signature of any centre that demonstrates excessive prompting.

**Note - Candidates must achieve two or more points for BSL Sign Order (E1) and Non-Manual Features (E2) to pass this unit, regardless of the total number of points achieved.**

### Assessment procedure

- The teacher may show the candidate to a chair or a spot to stand on.
- The teacher or a technical aid will check the camera and switch it on. The teacher and candidate should both be in the viewing frame of the camera.
- The candidate will fingerspell their name to the camera, which should be given fully and clearly. **This will not be marked.**



- The candidate will sign the chosen theme, which should be given fully and clearly. **This will not be marked.**
- The presentation will start. **The time of the assessment also starts.**
- The presentation should be **between 3 – 5 minutes** in length.
- The teacher will time the presentation and ask the candidate to stop after five minutes (**but not before three minutes**) if the candidate has not already done so.

## Notes

- Candidates will fail if the assessment is finished under three minutes.
- Candidates will fail if the assessment is off theme.
- Assessments over five minutes will not be marked from five minutes onwards.
- There will be the candidate and the teacher in the room. The candidate will sign their presentation to the teacher. The teacher and candidate should **both** be in the viewing frame of the camera at the right angle so that the assessor can clearly see the candidate's BSL features.
- The teacher or technical aid should also make sure that the camera is switched on at the beginning of the assessment and switched off at the end.
- If the candidate is struggling the teacher may prompt the candidate to help them to keep the presentation flowing. The teacher must not help the candidate with their signing but can comment on or ask a question related to the theme. The teacher can prompt the candidate **only twice** during the presentation if necessary. External assessors will notify Signature of any centre that demonstrates excessive prompting.
- When the presentation is finished and before the candidate leaves the room, the teacher or a technical aid will rewind the DVD/tape to check that the recording is viewable. The teacher or a technical aid will then set the DVD/tape ready for the next candidate. When all candidates have finished the DVD/tape should be checked and then sent to the assessor.
- Marks will not be given if the candidate is using SSE (Signed Supported English).
- The recording of the candidate's assessment must not be edited or changed.

**The pass mark for the assessment is 50%, i.e. 15/30. In addition both essential criteria must be passed, also at 50%, i.e. 2/4** Refer to page 5 for the assessment criteria.



# ASSESSMENT CRITERIA (PRODUCTIVE SKILLS) (3 minutes – 5 minutes)

This unit is externally assessed by Signature assessors but the table below shows how candidates will be marked.

Assessment criteria	Points					
		Pts		Pts		Pts
Clear meaning and context	Little or no evidence shown	0	Candidate's presentation is clear and within context about <b>half of the time</b>	1	Candidate's presentation is clear and within context <b>most of the time</b>	2
Signing pace and flow		0	Candidate is able to sign at correct pace and flow about <b>half of the time</b>	1	Candidate is able to sign at correct pace and flow <b>most of the time</b>	2
Signing space		0	Candidate is able to use signing space correctly about <b>half of the time</b>	1	Candidate is able to use signing space correctly <b>most of the time</b>	2
Placements and referents		0	Candidate is able to use placements and referents correctly about <b>half of the time</b>	2	Candidate is able to use placements and referents correctly <b>most of the time</b>	4
Role shift		0	Candidate has used <b>at least one role shift</b> correctly	1	Candidate has used <b>at least two role shifts</b> correctly on <b>two separate occasions</b>	2
Vocabulary		0	Candidate has used a limited range of vocabulary from the unit	2	Candidate has used a wide range of vocabulary, in BSL order, from the unit	4
Handshape and movement		0	Candidate is able to use handshape and location/position/direction/orientation correctly about <b>half of the time</b>	2	Candidate is able to use handshape and location/position/direction/orientation correctly <b>most of the time</b>	4
Fingerspelling		0	Candidate has fingerspelled <b>at least three different words</b> correctly using the correct form of letter on hand(s)	1	Candidate has fingerspelled <b>at least four different words</b> correctly using the correct form of letter on hand(s)	2
BSL sign order* (E1)		0	Candidate is able to use BSL sign order, with no English structure, about <b>half the time</b>	2	Candidate is able to use BSL sign order, with no English structure, <b>most of the time</b>	4
Non-manual features* (E2)		0	Candidate is able to use non-manual features about <b>half the time</b>	2	Candidate is able to use non-manual features <b>most of the time</b>	4

**Note:** Please see Teacher Notes on our website for more information on the assessment criteria.

\* Essential criteria (E1 and E2) - two or more points **must** be achieved for **each** of these to pass this unit, regardless of the total number of points achieved.



# Level 2 Certificate in British Sign Language

Unit BSL202

## UNIT MARK SHEET

Unit: BSL202																		
Assessment Number:																		
Skills	Assessment Criteria	(1 <sup>st</sup> candidate's name)			(2 <sup>nd</sup> candidate's name)			(3 <sup>rd</sup> candidate's name)			(4 <sup>th</sup> candidate's name)			(5 <sup>th</sup> candidate's name)				
		Marks			Marks			Marks			Marks			Marks				
Productive Skills	Clear meaning	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2		
	Signing pace & flow	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2		
	Signing space	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2		
	Placements/referents	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4		
	Role shift	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2		
	Vocabulary	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4		
	Handshape & movement	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4		
	Fingerspelling	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2		
Essential Criteria	E1 – BSL sign order	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4		
	E2 - NMF	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4		
Total score																		
If zero score – tick correct reason	Off theme																	
	Under time																	
Other	Not assessed																	
Fingerspelling (Productive)																		

Assessor signature .....

Assessor name .....

Date .....



# UNIT SPECIFICATION

## Unit BSL203 – BSL Conversational Skills

(QCF Unit Number: A/600/0219)

### Unit summary

This unit covers the learner's receptive and productive skills, which will normally have been assessed in Units BSL201 and BSL202. It allows the candidate to put both skills together to demonstrate that they can understand and exchange information during a routine conversation with a BSL user.

Guided learning hours (GLH)	Additional study hours	Total learning time	Credit value at Level 2
35	15	50	5

Learning outcomes	Assessment criteria
At the end of this unit of learning, the successful learner will:	At the end of this unit of learning, the successful learner/candidate can:
1. Understand routine conversations in BSL	1.1 Recognise routine questions and responses about everyday personal, social or work related topics asking for clarity if required 1.2 Recognise requests or views expressed through combinations of set phrases and simple structures, question forms, affirmative and negation signs
2. Take part in routine conversations in BSL	2.1 Understand and use routine questions and responses to initiate information about everyday personal, social and work matters 2.2 Understand and use simple structures, set phrases to express ideas, opinions and views 2.3 Use vocabulary that is appropriate to the situation, subject and context



<b>Learning outcomes</b>	<b>Assessment criteria</b>
<p>At the end of this unit of learning, the successful learner will:</p>	<p>At the end of this unit of learning, the successful learner/candidate can:</p> <p>2.4 Use signed conventions appropriate to the context including a range of non verbal conventions to support signed communication</p> <p>2.5 Reproduce and produce accurate fingerspelling when appropriate</p> <p>2.6 Use strategies to maintain a conversation:</p> <ul style="list-style-type: none"> <li>a. fluency</li> <li>b. turn-taking</li> <li>c. eye contact</li> <li>d. interrupting</li> <li>e. clarifying</li> <li>f. follow up questions</li> </ul> <p>2.7 Present information in correct sign order</p>



# ASSESSMENT SPECIFICATION

**Please read this specification in conjunction with Signature Assessment Regulations and Signature General Regulations on our website.**

The teacher will have chosen one theme from the three optional themes before the assessment. Candidates will be assessed on a combination of Theme 1 and the other chosen theme.

**The theme chosen for BSL203 must be different to the theme chosen for BSL202.**

The teacher will have a conversation with the candidate, based on the chosen theme.

The conversation will allow candidates to show both productive and receptive skills which meet the assessment criteria on page 5.

**Note - Candidates must achieve two or more points for BSL Sign Order (essential criteria E1) and Non-Manual Features (essential criteria E2) to pass this unit, regardless of the total number of points achieved**

### Assessment procedure

- The teacher will show candidate to a chair or a spot to stand on.
- The teacher will check the camera and switch it on.
- The teacher will have a brief 'warm-up' with the candidate, i.e. How are you? Are you comfortable? This should be no longer than 10 – 20 seconds.
- The teacher will introduce self by giving the first name.
- The teacher will ask the candidate to fingerspell their full name to the camera.
- The candidate will fingerspell their name to the camera, which should be given fully and clearly. **This will not be marked.**
- The teacher will ask the candidate which theme has been chosen.
- The candidate will sign the chosen **theme**, which should be given fully and clearly. **This will not be marked.**
- The conversation will start. **The time of the assessment also starts.**



- The conversation should be **between 6 – 7 minutes** in length.
- The teacher will end the conversation at an appropriate time at no less than six minutes and no more than seven minutes.

### Notes

- Candidates will fail if the assessment is finished under six minutes.
- Candidates will fail if the assessment is off theme.
- Assessments over seven minutes will not be marked from seven minutes onwards.
- The conversation should focus mainly on the selected theme chosen, but it is acceptable for the conversation to include wider vocabulary from elsewhere in the specification.
- The teacher and candidate may interrupt, seek clarification or ask for repetition at any point during the conversation.
- Marks will not be given if the candidate or the teacher is using SSE (Signed Supported English).
- Marks will not be given if the candidate or the teacher uses voice.
- The recording of the candidates assessment must not be edited or changed in any way.

**The pass mark for the assessment is 50%, i.e. 15/30. In addition both essential criteria must be passed, also at 50%, i.e. 2/4** Refer to page 5 for the assessment criteria.



# ASSESSMENT CRITERIA (6 minutes – 7 minutes)

This unit is externally assessed by Signature assessors but the table below shows how candidates will be marked.

Skills	Assessment criteria	Points					
			Pts		Pts		Pts
Conversational Skills	Fluency of conversation	Little or no evidence shown	0	Candidate kept the conversation going about <b>half of the time</b> with little one-sided conversations	2	Candidate has no difficulty in keeping the conversation going <b>most of the time</b> and there were no one-sided conversations	4
	Turn-taking		0	Candidate used eye contact and turn-taking appropriately about <b>half of the time</b>	2	Candidate used eye contact and turn-taking appropriately <b>most of the time</b>	4
Receptive Skills	Understanding		0	Can understand teacher about <b>half of the time</b> (may include clarification or repetition where necessary)	1	Understands teacher <b>most of the time</b> (may include clarification or repetition where necessary)	2
	Questions		0	<b>At least three questions</b> answered correctly	1	<b>Four or more questions</b> answered correctly	2
	Fingerspelling		0	Teacher fingerspells word and candidate asks for one repetition then acknowledges by fingerspelling back	1	Candidate recognised fingerspelled word with no repetition and fingerspelled back	2
Productive Skills	Vocabulary		0	Candidate used a limited range of vocabulary from the unit	2	Candidate used a wide range of vocabulary from the unit	4
	Questions		0	Candidate asked <b>at least three questions</b>	1	Candidate asked <b>at least four questions</b>	2
	Fingerspelling		0	Candidate fingerspelled <b>at least three different words</b> correctly using the correct form of letter on hand(s)	1	Candidate fingerspelled <b>at least four different words</b> correctly using the correct form of letter on hand(s)	2
	BSL sign order * (E1)		0	Candidate is able to use BSL sign order, with no English structure, about <b>half the time</b>	2	Candidate is able to use BSL sign order, with no English structure, <b>most of the time</b>	4
	Non-manual features * (E2)		0	Candidate is able to use non-manual features about <b>half the time</b>	2	Candidate is able to use non-manual features <b>most of the time</b>	4

**Note:** Please see Teacher Notes on our website for more information on the assessment criteria.

\* Essential criteria (E1 and E2) - two or more points **must** be achieved for **each** of these to pass this unit, regardless of the total number of points achieved.



# UNIT MARK SHEET

Unit: BSL203																			
Assessment Number:																			
Skills	Assessment Factors	(1 <sup>st</sup> candidate's name)			(2 <sup>nd</sup> candidate's name)			(3 <sup>rd</sup> candidate's name)			(4 <sup>th</sup> candidate's name)			(5 <sup>th</sup> candidate's name)					
		Marks			Marks			Marks			Marks			Marks					
Conversational Skills	Fluency conversation	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4			
	Turn-taking	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4			
Receptive Skills	Understanding	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2			
	Questions	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2			
	Fingerspelling	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2			
Productive Skills	Vocabulary	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4			
	Questions	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2			
	Fingerspelling	0	1	2	0	1	2	0	1	2	0	1	2	0	1	2			
Essential Criteria	E1 – BSL sign order	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4			
	E2 - NMF	0	2	4	0	2	4	0	2	4	0	2	4	0	2	4			
Total score																			
If zero score – tick correct reason	Off theme																		
	Under time																		
Other	Not assessed																		
Fingerspelling (Receptive)																			
Fingerspelling (Productive)																			

Assessor signature ..... Assessor name ..... Date .....

